

LINCOLN CITY SUNDAY MARKET 2024 APPLICATION

Application deadline: April 1st, 2024

Sunday Market opens May 12, 2024 (Mother's Day) and runs until Oct. 13

Market Hours 10 AM - 3 PM

Online application available at Lincolncitysundaymarket.org

The farmers market is returning to Lincoln City Cultural Center this season! The Plaza renovation is mostly complete, but unfortunately the landscaping may not be ready for us to use the grassy areas in May. To start, the Sunday Market will be held on the paved areas on the south and east side of the building. This will result in a smaller market footprint starting out, but we will expand once the grass is stable.

Vendor Name:

Business name:

Are you a prior vendor at Lincoln City Farmers and Crafters Market?

Circle one: YES NO If **yes**, which years?

Address:

City, State, and ZIP code:

Phone number where you can be reached:

Can we **text** this number?

Email:

Website and/or Social Media:

What contact information should be **made available to the public?**

Emergency contact:_____

Market Vendor Definitions

The Sunday Market Vendor Advisory Committee will determine vendor status (Full time, Part time or Daily vendor) based on priority for returning vendors, the market's needs, and available space.

Full time vendor: Requires a full season, weekly commitment.

May only have four pre-arranged market absences during the season.

Consistent booth location week to week.

Full season booth fee of \$690 (23 weeks at \$30 each). Booth fee must be paid in advance in either one payment of \$690 or in four payments of \$172.50 with the first payment due before the first Market, the next three payments June 1, July 1 and August 1, 2024.

Part time vendor: Booth fee of \$35 per market. The market will work with the vendor's availability to pre-arrange scheduled market dates during the season. The vendor will prepay for the scheduled dates, and can follow an installment plan. The final payment will be due at least 30 days before the last scheduled date.

Daily vendor: Booth fee of \$40. Approval of application places vendors on the list of daily vendors to be contacted when there is space available. Market manager will contact Daily vendors with availability each week. Payment will be due by Wednesday prior to Sunday Market.

Please mark which vendor status you are applying for. If you would like to be considered for multiple vendor statuses, please rank your preference (i.e. 1st for part time, 2nd for daily).

Full time _____ Part time _____ Daily _____

Please list dates you will NOT be available: _____

Standard booth spaces are 10'x10'. Produce and nursery sellers may request a double booth, but space is limited. Spaces will be assigned by the market. In an effort to allow as many vendors as possible when the season begins, would you be willing/able to use an 8'x8' space or share a 10'x10; until the grassy areas are usable?

8'x8' () Share 10'x10' () Need full 10'x10' ()

Booth Sharing: Two vendors may agree to share a booth, but each vendor must apply separately and pay the \$20 application fee. I am interested in sharing a booth (please circle):

YES NO

The vendor I am planning to share with is (name) _____

Special needs/Requests for booth location:

Electricity: Use of LCCC electricity and power equipment can be used for \$10 per market day. Would you like to use electricity at your booth? Circle one:

YES NO

Product Information. Lincoln City Sunday Market is a Farmers and Makers market. Goods must be produced, grown or gathered by the vendor. Vendors must live in Oregon. Please list in detail all products you plan on selling under the relevant category below. (Use an additional page if necessary.)

Farmers/food producers: Describe farming and/or food production practices. If you intend to sell products not grown on your farm or produced by you, please describe. Food Vendors, please describe where you source ingredients, and your preparation/processing facility.

Craft vendors: Describe your work and process, and include four to five photos of your work and booth display. If available, please link your social media, online store or website where your products can be viewed. Photos can also be emailed to LCSundayMarket@gmail.com

List all products you plan on selling:

Per Lincoln City Ordinance, vendors of art and handcrafts must be made in Oregon, no further than 100 miles from the corporate limits of Lincoln City. I meet this requirement (____). (Please initial if you are a craft vendor.)

No application will be considered without an **application fee** of \$20, a **completed application** including product description and photos (if applicable), and the **signature** below agreeing to the rules and policies of the Sunday Market.

Make Checks Payable to Lincoln City Cultural Center, or apply online at Lincolncitysundaymarket.org and make an electronic payment.

Vendors may submit proof of applicable licensing and insurance with this application, or upon acceptance.

Please initial:

() By signing this application, the vendor has read and understands the requirements of the 2024 Lincoln City Sunday Market and the Market Rules and will abide by them.

() Vendor agrees to exercise the utmost care in the use of facilities and properties of the Lincoln City Cultural Center, and any adjoining public or private properties.

() Vendor agrees to indemnify and hold harmless the Lincoln City Sunday Market, and the Lincoln City Cultural Center, its officers, directors, employees and agents for all claims, actions, judgments, losses, costs, attorney fees and damages whatsoever. "Claims" are hereby stated to include those arising by reasons of accident, injury, or death caused to persons or property of any kind, arising out of in connection with or incident to the market, except those caused by the sole negligence of the market.

Vendor's Name (printed):

Vendor's Signature:

Date:

By signing this application, the vendor applicant agrees to abide by ALL RULES, GUIDELINES AND PROCEDURES of the Lincoln City Sunday Market. Mail completed application, check and required documentation to: **Lincoln City Cultural Center**

Attn: LC Sunday Market

540 NE Highway 101

Lincoln City, OR 97367

Any questions, please email LCSundayMarket@gmail.com